



Vice President for Academic Affairs

Position Description: Reporting to the President, the Vice President for Academic Affairs is the chief academic officer, serves on the Senior Leadership Team and contributes to the University's institutional strategic planning, policy formulation and administration. The Vice President will provide leadership and policy direction to achieve the highest standards of excellence in instruction and academic programs. The incumbent has direct responsibility for faculty, curriculum, instruction, and assessment of all credit programs; and manages division budget;

The Vice President leads the development and implementation of student learning assessment plans, program assessment, and action agendas based on the institution's strategic plans; leads the development and implementation of faculty recruitment, selection, orientation, evaluation, tenure, and promotion procedures; works effectively with the President and all major councils to accomplish the mission of the University.

The Vice President will have an earned doctorate and have a proven record of success as an academic administrator (including strategic planning and fiscal acumen); a distinguished scholarly, academic record with evidence of excellence in teaching; the ability to provide visionary leadership based on knowledge of the liberal arts curriculum and emerging trends in higher education; a strong commitment to academic excellence and a liberal arts education; an appreciation of University governance, processes, and policies; demonstrated success in leading accreditation applications and reviews, resource development, and integration of instructional technology.

APPLICATION: To apply forward cover letter of application, curriculum vitae, and three professional references to vpaa@wilberforce.edu. Application review will begin March 15, 2010.

THE UNIVERSITY: Founded in 1856, Wilberforce University is America's first private University established to educate men and women of African descent; and is closely affiliated with the African Methodist Episcopal Church. Today, Wilberforce is a well respected private, residential, co-educational, liberal arts university with a clear mission, core values and vision for the future.

Wilberforce awards the Bachelor of Arts and Bachelor of Science degrees in the areas of business, engineering and computing science, humanities, natural sciences, and social sciences; as well as the Master of Rehabilitation Counseling degree. The University is located in Wilberforce, Ohio, a community readily accessible to the Dayton, Cincinnati and Columbus metropolitan centers' social, professional and cultural amenities and airports.

Wilberforce University is an Equal Opportunity Employer

