

WILBERFORCE CAMPUS POLICE

Motor Vehicle and Parking Regulations

The law of the State of Ohio (Section 1713.50) permits the University Board of Trustees to assign duties to the Wilberforce Campus Police Department, which include the effective control and safety of university property. The State of Ohio motor vehicle laws and the following rules and regulations apply for parking and operation of all motor vehicles on Wilberforce University owned property.

Registration Fee Structure

- **Residential Students:** \$20.00 per year. (Aug – July).
- **Commuting Students:** \$20.00 per year.
- **Faculty:** \$20.00 per year.
- **Staff:** \$20.00 per year.
- **Visitors:** No fee.
- **Temporary workers:** No fee (must register vehicle).

General Regulations

1. **Vehicle Registration.** All persons operating motorized vehicles to and parking on the campus must register their vehicle with the campus police by completing a vehicle registration form.
2. **Obtaining Parking Decals.** Pay \$20 to the cashier at the bursar's office and bring receipt to the campus police office. Show proof of liability insurance and driver's license to obtain a parking decal.
3. **Display of Parking Decals.** The current parking decal is prominently attached to the left back side of the rear view mirror of the vehicle and should be affixed so the decal number can be clearly visible.
4. **Additional Parking Decals.** Additional vehicles may be registered for a fee of \$5.00 per vehicle. Fees are not refunded in case of separation, withdrawal or suspension from the University.
5. **Parking Spaces.** Responsibility for finding a parking space resides with the vehicle operator. Lack of available space (in your assign area) is not justification for violation of these regulations. The purchase of a decal does not guarantee a parking space at your assigned area.
6. **Liability.** The University assumes no responsibility for vehicles or their contents including lost or stolen decals.

7. **Open Parking.** Open parking is permitted Monday through Friday from 10 pm until 6:00 am, all day Saturdays, Sundays, and legal holidays (as observed by the University) except in handicapped and reserved parking areas.
8. **Parking Areas. Visitors** to the campus may park in visitor parking spaces at the Wolfe Building or the Multiplex. **Students Commuting** to campus may park in spaces not reserved for faculty at the King/Walker parking lot or the Multiplex parking lot. **Climb Students** are permitted to park Monday through Friday from 6 pm until 11 pm and all day Saturdays in the King/Walker parking lot. **Residential Students** are encouraged to park at their designated dorm parking lot. Students parking in faculty parking spaces will be ticketed. **Employees of the University** are permitted to park at their assigned building parking lot. **Faculty** members shall park in areas reserved for faculty (King/Walker and Stokes parking lots). **Board Members, University President and Vice-Presidents** are authorized to park in all areas except in handicapped areas.
9. **Handicapped Parking** is regulated by state law. Vehicles which do not display a valid handicapped hang tag, decal, or license plate will be state ticketed and/or towed.
10. **Temporary Parking Permits** are available to temporary workers at no cost from the campus police office.
11. **Special Needs Parking Permits** are available to students and staff who may experience special needs parking in handicapped parking.
12. **Impounding and Removal of Vehicles** are authorized when a vehicle is parked in such a manner as to create a hazard to public safety or to impede the orderly flow of traffic on campus. When a vehicle is parked with an illegal or invalid decal. When there is an accumulation of three or more unresolved vehicle violation notices. When a vehicle is used in the commission of a felony or misdemeanor.
13. **Impounded Vehicles** will be released after full payment is received for unresolved vehicle violation assessments. The University is not responsible for damage resulting from vehicle impounding or any other condition as defined by these regulations or O.R.C. Chapter 4511.
14. **Assessments** must be paid by appearing at the cashier's office within 48 hours. Unpaid traffic fines will be treated as other debt to the University student and or employee. Delinquent fines will be placed on the student's bill and administrative sanction will be used to collect from employees.

15. **Appeals** of vehicle violations may be made by filing written notice with the Chief of Police. Appeal forms are available from the Wilberforce Campus Police Department. Appeals must be submitted by the person who registered the vehicle within ten (10) days of the date the citation was issued. Appeals received after ten (10) days will not be considered.
16. **Moving Violations** are subject to a campus citation assessment of \$20.
17. **Court Citations** are issued for parking in handicapped areas (\$250 to \$500 fines), driving without a valid driver license (state law requires an arrest to be made), driving without proper plates, and operating a vehicle without liability insurance.

Dr. David I. Fox, D.Min.
Chief of Police
Wilberforce University